

Annex I to the User Manual

External declarations

NOTE: *The external declaration should only be filled in by an external suppliers or manufacturer of specified product, i.e. chemical manufacturer, and/or chemical supplier, and/or material supplier, as applicable.*

Contents

Declaration on Criterion 2.1. Restrictions on Substances of Very High Concern (SVHCs).....	2
Declaration on Criterion 2.2. Restrictions on substances classified under Regulation (EC) No 1272/2008 of the European Parliament and of the Council.....	3
Declaration on Criterion 2.3. Biocidal products and biocidal active substances.....	4
Declaration on Criterion 2.4. Cleaning agents.....	5
Declaration on Criterion 2.5. Alkyl phenol ethoxylates, halogenated solvents and phthalates.....	6
Declaration on Criterion 2.6. Further restrictions applying to printing inks, toners and varnishes.....	7
Declaration on Criterion 3.1 Removability of non-paper parts.....	8
Declaration on Criterion 3.3. Adhesives removability.....	9
Declaration on Criterion 3.4. Deinkability.....	10
Declaration on Criterion 4. VOC content in inks, washing agents, damping solutions or other corresponding chemical products.....	11
Declaration on Criterion 5 (Part A). Waste management.....	12
Declaration on Criterion 5 (Part B). Waste management.....	13

Declaration on Criterion 2.1. Restrictions on Substances of Very High Concern (SVHCs)

to be filled by Chemical Manufacturer and/or Chemical Supplier, and/or Material Supplier

PRODUCT NAME	
FUNCTION	
AREA OF APPLICATION	
PRODUCER/SUPPLIER	

Criterion 2.1. – SVHC restrictions on all ingoing chemicals

I/we declare that the product (chemical, chemical mixtures, chemical formulation, or material, as applicable), and any component part therein do not contain any SVHC in concentrations greater than 0,10 % (weight by weight).

Name of a product or component part of the product (insert more rows as necessary)	Any SVHC present >0.10% w/w?[YES/NO]

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	
COMPANY NAME	

Declaration on Criterion 2.2. Restrictions on substances classified under Regulation (EC) No 1272/2008 of the European Parliament and of the Council
to be filled by Chemical Manufacturer and/or Chemical Supplier, and/or Material Supplier

Criterion 2.2. – Restrictions on presence of hazardous substances in the product

I/we declare that the product (chemical, chemical mixtures, chemical formulation, or material, as applicable), and any component part therein, do not contain hazardous substances in concentrations >0.10% (w/w) that have been classified with one or more of the following hazard classes:

- H340, H350, H350i, H360, H360F, H360D, H360FD, H360Fd, H360Df
- H300, H304, H310, H317, H330, H341, H351, H361, H361f, H361d, H361fd, H362, H370, H372, H400, H410
- H301, H311, H331, H371, H373, H411, H412, H413

In case of the presence of mineral oils and distillates (H304) or Nickel (H317, H351, H372) in concentrations >0.10% (w/w), I/we declare compliance for the relevant product(s) or component part(s) and provide supporting evidence of compliance with the derogation conditions (for mineral oils and distillates: evidence of compliance with safe handling, storage and exposure controls; for Nickel: evidence of consumer information about Nickel coating).

Name of product or component part of product (insert more rows as necessary)	No restricted substances >0.10% (w/w) [YES/NO]	If no, please state if this is due to mineral oils or nickel [MINERAL OIL / NICKEL]

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	
COMPANY NAME	

Declaration on Criterion 2.3. Biocidal products and biocidal active substances

To be filled by the Producer/Supplier of biocidal products and biocidal active substances

PRODUCT NAME	
FUNCTION	
AREA OF APPLICATION	
PRODUCER/SUPPLIER	

Criterion 2.3 - BIOCIDAL PRODUCTS AND BIOCIDAL ACTIVE SUBSTANCES				
<p>I/we declare that only in-can preservatives are used (i.e. biocidal product type 6: preservatives for products during storage) present in printing inks, varnishes, lacquers and any other formulations used during the production processes and preservatives used for liquid cooling and processing systems (i.e. biocidal product type 11);</p> <p>—having been approved by Regulation (EU) No 528/2012 of the European Parliament and of the Council (7) for product type 6 or product type 11 uses, as appropriate, or</p> <p>—being under examination pending a decision on approval by Regulation (EU) No 528/2012 for product type 6 or product type 11 uses, as appropriate.</p>		<p>YES</p> <p><input type="checkbox"/></p>	<p>NO</p> <p><input type="checkbox"/></p>	<p>NOT APPLICABLE</p> <p><input type="checkbox"/></p>
<p>Any biocidal active substance meeting the above condition(s) is assigned the hazard statement code H410 or H411 (hazardous to the aquatic environment, chronic hazards, category 1 or 2),</p>		<p>YES</p> <p><input type="checkbox"/></p>	<p>NO</p> <p><input type="checkbox"/></p>	<p>NOT APPLICABLE</p> <p><input type="checkbox"/></p>
<p>I/we declare that if any biocidal active substance has been assigned the hazard code H410 or H411, that it has a bioaccumulation potential < 3.0 ($\log P_{ow}$ octanol/water partition coefficient) or a bioconcentration factor ≤ 100.</p>			<p>YES</p> <p><input type="checkbox"/></p>	<p>NO</p> <p><input type="checkbox"/></p>
Name and CAS-number of the active substance in the biocide	Product type (PT 6 or PT 11, please indicate)	Bioaccumulation Potential Log Pow	Bioconcentration Factor (BCF)	

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	
COMPANY NAME	

Declaration on Criterion 2.4. Cleaning agents

to be filled by the Producer/Supplier of Cleaning Agents

PRODUCT NAME	
FUNCTION	
AREA OF APPLICATION	
PRODUCER/SUPPLIER	

Criterion.2.4 – CLEANING AGENTS

I/we declare that the cleaning agents used for routine cleaning operations* comply with the following requirements:

- not contain solvents with a flashpoint < 60°C in concentrations > 0,10% (by weight);
- not contain benzene in concentrations > 0,10% (by weight);
- not contain toluene or xylene in concentrations > 1,0% (by weight);**
- not contain aromatic hydrocarbons (≥C9) in concentrations > 0,10% (by weight);
- not contain any ingredients based on halogenated hydrocarbons, terpenes, n-hexane, nonylphenols, N-methyl-2-pyrrolidone or 2-butoxyethanol in concentrations > 0,10% (by weight).

* note that the removal of dried ink and blanket revival are not considered as routine cleaning operations).

**the toluene restriction does not apply to cleaning agents used in rotogravure processes.

List of routine cleaning agents used by the applicant (insert more rows as necessary)	Supplier declaration of compliance?

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	
COMPANY NAME	

Declaration on Criterion 2.5. Alkyl phenol ethoxylates, halogenated solvents and phthalates

to be filled by the Producer/Supplier of any inks, dyes, toners, adhesives or cleaning agents used in the printing process or related sub-processes

PRODUCT NAME	
FUNCTION	
AREA OF APPLICATION	
PRODUCER/SUPPLIER	

Criterion.2.5 – Alkyl phenol ethoxylates, halogenated solvents and phthalates)

Name of ink, dye, toner, adhesive or cleaning agent (insert more rows as necessary)	Compliance declared by supplier?	
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	YES <input type="checkbox"/>	NO <input type="checkbox"/>

I/we declare that following substances or preparations are not present in any inks, dyes, toners, adhesives or cleaning agents that are listed above in concentrations exceeding 0,10% (by weight):

- alkyl phenol ethoxylates and their derivatives that may produce alkyl phenols by degradation;
- halogenated solvents that at the time of application are classified with any of the hazard classes listed in point 2.2
- phthalates that at the time of application have been assigned reproductive toxicity hazard classes (category 1A, 1B or 2) and one or more of the following associated hazard statement codes: H360F, H360D, H360FD, H360Fd, H360Df, H361, H361f, H361d, H361fd or H362 in accordance with Regulation (EC) No 1272/2008.

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	
COMPANY NAME	

Declaration on Criterion 2.6. Further restrictions applying to printing inks, toners and varnishes

to be filled by the Producer/Supplier of printing inks, toners and varnishes for use in the printing process or sub-processes

PRODUCT NAME	
FUNCTION	
AREA OF APPLICATION	
PRODUCER/SUPPLIER	

Criterion.2.6 – Further restrictions applying to printing inks, toners and varnishes

I/we declare that listed below inks, toners and varnishes comply with the following hazardous substance restrictions (Note that: the non-presence of the hazardous substance or mixture shall be considered when the concentration does not exceed 0,10% (by weight) in the ink, toner or varnish formulation).

- no substances or mixtures with assigned carcinogenic, mutagenic and/or reproductive toxicity hazard classes (category 1A, 1B or 2) and one or more of the following hazard statement codes: H340, H350, H350i, H360, H360F, H360D, H360FD, H360Fd, H360Df, shall be present;
- no substances or mixtures with assigned acute toxicity (oral, dermal, inhalation) hazard classes (category 1 or 2) and one or more of the following hazard statement codes: H300, H310, H330, shall be present;
- no substances or mixtures with assigned acute toxicity (oral, dermal) hazard classes (category 3) and one or more of the following hazard statement codes: H301, H311, shall be present;
- no substances or mixtures with assigned specific target organ toxicity (single or repeated exposure) hazard classes (category 1) and one or more of the following hazard statement codes: H370, H372, shall be present;
- no pigments or additives based on antimony, arsenic, cadmium, chromium (VI), lead, mercury, selenium, cobalt or any compounds thereof shall be used and only traces of those metals up to 0,010% (by weight) as impurities shall be permitted.
- no azo dyes, which by reductive cleavage of one or more azo groups may release one or more of the aromatic amines listed in Appendix 8 of entry 43 of Annex XVII to Regulation (EC) No 1907/2006, shall be used (see indicative list in Appendix I to that Annex);
- the following solvents: 2-Methoxyethanol, 2-Ethoxyethanol, 2-Methoxyethyl acetate, 2-Ethoxyethyl acetate, 2-Nitropropane and Methanol shall not be present;
- the following plasticisers: chlorinated naphthalenes, chlorinated paraffins, monocresyl phosphate, tricresyl phosphate and monocresyl diphenyl phosphate shall not be present;;
- diaminostilbene and its derivatives, 2,4-Dimethyl-6-tert-butylphenol, 4,4'-Bis(dimethylamino)benzophenone (Michler's Ketone) and Hexachlorocyclohexane shall not be present;

Ink/varnish/toner name:

Ink/varnish/toner name:

Ink/varnish/toner name:

Ink/varnish/toner name:

Ink/varnish/toner name:

Ink/varnish/toner name:

Ink/varnish/toner name:

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	

COMPANY NAME	
--------------	--

Declaration on Criterion 3.1 Removability of non-paper parts

to be filled by a designer, or paper collecting company, or recycling company, or an equivalent organization

PRODUCT NAME	
FUNCTION	
AREA OF APPLICATION	
PRODUCER/ SUPPLIER/ DESIGNER/ PAPER COLLECTING COMPANY/ RECYCLING COMPANY	

I/we declare that the non-paper parts of stationery paper product such as metal bars or plastic covers are easily removable to ensure that those components will not hinder the recycling process.

List of non-paper material used in a products	Content, % w/w

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	
COMPANY NAME	

Declaration on Criterion 3.3. Adhesives removability
to be filled by an adhesives manufacturer¹

PRODUCT NAME	
FUNCTION	
AREA OF APPLICATION	
PRODUCER/SUPPLIER	

Unless separately specified, declaration for adhesive removability

I/We declare that the adhesive removability is proven with a score of at least 71 on the EPRC Adhesive Removal Scorecard.	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Non applicable* <input type="checkbox"/>
The declaration is supported by adhesive removability test results according to INGEDE Method 12, or equivalent standard methods	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Non applicable <input type="checkbox"/>

For pressure sensitive adhesives:

We declare that the adhesive removability is proven with at least positive score on the EPRC Adhesive Removal Scorecard.	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Non applicable <input type="checkbox"/>
The declaration is supported by adhesive removability test results according to INGEDE Method 12, or equivalent standard methods	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Non applicable <input type="checkbox"/>

For water - based adhesives

I/We declare that the adhesive is water based	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Non applicable <input type="checkbox"/>
---	---------------------------------	--------------------------------	--

Adhesive applications listed in the Annex of the "Assessment of Printed Product Recyclability, Scorecard for Removability of Adhesive Applications", are considered compliant with the requirement.

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	
COMPANY NAME	

¹ If an applicant is a product manufacturer declaration of compliance is available in Excel file attached to the User Manual

Declaration on Criterion 3.4. Deinkability

to be filled by an ink manufacturer²

PRODUCT NAME	
FUNCTION	
AREA OF APPLICATION	
PRODUCER/SUPPLIER	

I/We declare that the final deinkability score of ink is at least 51 on the EPRC Deinkability Scorecard, or equivalent, and all individual parameters analysed have a positive score.	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Non applicable* <input type="checkbox"/>
The declaration is supported by deinking test results according to INGEDE Method 11, or equivalent standard methods	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Non applicable <input type="checkbox"/>
Testing of printing technologies or inks is performed on the paper type(s) that is used in a product.	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Non applicable <input type="checkbox"/>

Printing technologies and material combinations listed in the Annex of the "Assessment of Printed Product Recyclability, Deinkability Score" shall be considered compliant with the requirements.

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	
COMPANY NAME	

² The declarations from ink manufacturer is only possible to be accepted if certain conditions are met. See additional explanation in User Manual Part A-B, Criterion 3: Recyclability

Declaration on Criterion 4. VOC content in inks, washing agents, damping solutions or other corresponding chemical products

to be filled by a chemical supplier

PRODUCT NAME	
FUNCTION	
AREA OF APPLICATION	
PRODUCER/SUPPLIER	

I/we declare the following Volatile organic compounds (VOCs) content in inks, washing agents, damping solutions or other corresponding chemical products.

List of products	Density [kg/litre]*	VOC share [%]	Solid share [%]

*For liquid products

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	
COMPANY NAME	

Declaration on Criterion 5 (Part A). Waste management.

Applicable when the waste management is outsourced - to be filled by the sub-contractor

PRODUCT NAME	
FUNCTION	
AREA OF APPLICATION	
SUB-CONTRACTOR	

<p>I/We declare that the outsourced facility for waste management has a system in place for handling of waste, which addresses and documents the measures taken for residual products derived from the production of the printed paper, stationery paper and paper carrier bag products as defined by local or national regulatory authorities.</p> <p>The waste management is documented or explained and include information on at least the following procedures:</p> <ul style="list-style-type: none"> - handling, collection, separation and use of recyclable materials from the waste stream; - recovery of materials for other uses, such as incineration for raising process steam or heating, or agricultural use; - handling, collection, separation and disposal of hazardous waste, as defined by the relevant local and national regulatory authorities; - continuous improvement objectives and targets relating to the reduction of waste generation and the increase of reuse and recycling rates. 	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input type="checkbox"/>	
<p>The facility is registered with EU Eco-Management and Audit Scheme (EMAS) and the inclusion of waste management for the production site(s) is documented in the company's EMAS environmental statement,</p> <p><i>*EMAS registration is attached to support this confirmation</i></p>	<p>YES</p> <input type="checkbox"/>	<p>NO</p> <input type="checkbox"/>	<p>Non applicable</p> <input type="checkbox"/>
<p>The facility is certified according to ISO 14001 and the inclusion of waste management is sufficiently addressed by the ISO 14001 certification for the production site(s).ISO 14001 certificate and/or EMAS registration is attached to support this confirmation.</p> <p><i>*ISO 14001 certificate is attached to support this confirmation</i></p>			

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	
COMPANY NAME	

Declaration on Criterion 5 (Part B). Waste management.

Applicable when the finishing process is outsourced - to be filled by the sub- contractor

PRODUCT NAME	
FUNCTION	
AREA OF APPLICATION	
PRODUCER/SUPPLIER	

<p>I/We declare that the outsourced facility has a system in place for handling of waste, which addresses and documents the measures taken to reduce the amount of solid and liquid waste, including waste paper, ink waste, cleaning agent solution and dampening solution waste as defined by local or national regulatory authorities. The waste management is documented or explained and include information on at least the following procedures:</p> <ul style="list-style-type: none"> - handling, collection, separation and use of recyclable materials from the waste stream; - recovery of materials for other uses, such as incineration for raising process steam or heating, or agricultural use; - handling, collection, separation and disposal of hazardous waste, as defined by the relevant local and national regulatory authorities; - continuous improvement objectives and targets relating to the reduction of waste generation and the increase of reuse and recycling rates. 	YES <input type="checkbox"/>	NO <input type="checkbox"/>																																																
The facility is registered with EU Eco-Management and Audit Scheme (EMAS) and the inclusion of waste management for the production site(s) is documented in the company's EMAS environmental statement. <i>*EMAS registration is attached to support this confirmation</i>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Non applicable <input type="checkbox"/>																																															
The facility is certified according to ISO 14001 and the inclusion of waste management is sufficiently addressed by the ISO 14001 certification <i>*ISO 14001 certificate is attached to support this confirmation</i>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Non applicable <input type="checkbox"/>																																															
The annual amount of waste paper produced during the finishing processes of the product was (please mark if non applicable):																																																		
<table border="1"> <thead> <tr> <th>Printing method</th> <th>X (%)</th> <th>Non applicable</th> <th>Printing method/Product</th> <th>X (%)</th> <th>Non applicable</th> </tr> </thead> <tbody> <tr> <td>Sheet offset</td> <td></td> <td></td> <td>Digital printing</td> <td></td> <td></td> </tr> <tr> <td>Cold-set, newspaper</td> <td></td> <td></td> <td>Screen printing</td> <td></td> <td></td> </tr> <tr> <td>Cold-set, form printing</td> <td></td> <td></td> <td>Envelopes;</td> <td></td> <td></td> </tr> <tr> <td>Cold-set rotation (except newspapers)</td> <td></td> <td></td> <td>Writing stationery products, excluding diaries</td> <td></td> <td></td> </tr> <tr> <td>Heat-set rotation</td> <td></td> <td></td> <td>Diaries and filing stationery products printed on one side</td> <td></td> <td></td> </tr> <tr> <td>Rotogravure printing</td> <td></td> <td></td> <td>Filing stationery products printed on both sides</td> <td></td> <td></td> </tr> <tr> <td>Flexography printing</td> <td></td> <td></td> <td>Paper bags and wrapping paper</td> <td></td> <td></td> </tr> </tbody> </table>	Printing method	X (%)	Non applicable	Printing method/Product	X (%)	Non applicable	Sheet offset			Digital printing			Cold-set, newspaper			Screen printing			Cold-set, form printing			Envelopes;			Cold-set rotation (except newspapers)			Writing stationery products, excluding diaries			Heat-set rotation			Diaries and filing stationery products printed on one side			Rotogravure printing			Filing stationery products printed on both sides			Flexography printing			Paper bags and wrapping paper				
Printing method	X (%)	Non applicable	Printing method/Product	X (%)	Non applicable																																													
Sheet offset			Digital printing																																															
Cold-set, newspaper			Screen printing																																															
Cold-set, form printing			Envelopes;																																															
Cold-set rotation (except newspapers)			Writing stationery products, excluding diaries																																															
Heat-set rotation			Diaries and filing stationery products printed on one side																																															
Rotogravure printing			Filing stationery products printed on both sides																																															
Flexography printing			Paper bags and wrapping paper																																															
<i>*Where X is an annual tonnes of waste paper produced during the printing (including finishing processes) of the eco-labelled printed paper product, divided by annual tonnes of paper purchased and used for the production of eco-labelled printed paper product.</i>																																																		

DATE	
SIGNATURE	
NAME IN BLOCK LETTERS	
TITLE	
TELEPHONE/MAIL	
COMPANY NAME	