# Check-List

This checklist (in blue table) summarises the documentation to be provided for each mandatory criterion. The documentation described below has to be submitted to the Competent Body.

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant’s Checklist for mandatory criteria | | | |
|  | **Mark when done** | | |
| **Please, be sure that you are submitting the following file to the Competent Body:** | Included | | |
| * Verification form. |  | | |
| **Criterion 1: Basis of an Environmental Management System** | | | |
| **Documents to be submitted to the Competent Body:** | Included | | Does not apply |
| If applicant is registered under EMAS:   * EMAS Registration. |  | |  |
| If applicant is certified according to ISO 14001   * ISO 14001 certificate. |  | |  |
| * Report summarizing performances with regards to the targets defined in the action programme. |  | |  |
| If applicant is NOT registered under EMAS or certified according to ISO 14001 |  | |  |
| * Copy of the environmental policy. |
| * Copy of the action programme. |  | |  |
| * Copy of the evaluation report (if available at the application) |  | |  |
| **Criterion 2: Staff training** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Details of the training programme: content, staff assistance and what training and when. |  |  | |
| * Register of dates and types of staff training: e.g. attendance to training list signed by staff. |  |  | |
| **Criterion 3: Information to guests** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Copies of the environmental information provided to the guests. |  |  | |
| * Procedure followed for distributing and collecting the information and questionnaire. |  |  | |
| * Description of the procedure followed for taking into account the inputs from guests. |  |  | |
| **Criterion 4: General maintenance** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Description of the maintenance program (including details of the persons or companies carrying out the maintenance). |  |  | |
| * Copy of 1 or 2 pages of the maintenance register. |  |  | |
| **Criterion 5: Consumption monitoring** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Description of the collecting and monitoring procedure. |  |  | |
| * Short summary of the data collected together with the evaluation report mentioned in Criterion 1).   *Note: the summary shall be included with the evaluation report mentioned in Criterion 1. If it has been included in the check list, this requirement is automatically achieve.* |  |  | |
| **Criterion 6: Energy efficient space heating and water heating appliances** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Technical specifications from the manufacturer or the professional technicians responsible for installation, sale or maintenance of the space and water heaters appliances indicating how the required efficiency is met. |  |  | |
| If a space heater is awarded in accordance with Decision 2014/314/EU:   * Copy of the EU Ecolabel certificate or packaging label. |  |  | |
| If appliances are covered for other ISO type I label:   * Copy of the ISO type I label certificate or packaging label indicating the requirements that are like the ones mentioned in the criterion. |  |  | |
| **Criterion 7: Energy efficient air conditioning and air-based heat pumps appliances** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| In case of renewing the license:   * Technical specifications from the manufacturer or the professional technicians responsible for installation, sale and/or maintenance indicating how the required efficiency is met. |  |  | |
| **Criterion 8: Energy efficient lighting** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Report indicating the total amount of lamps and luminaires suitable to use energy-saving lighting, operating hours and amount of energy-saving lamps and luminaires with energy efficient light lamps and luminaires of at least Class A (in accordance with Annex VI to Commission Delegated Regulation (EU) No 874/2012) as applicable on 31 August 2021, or light sources with at least energy efficiency Class D as determined in accordance with Annex II to Delegated Regulation (EU) 2019/2015. |  |  | |
| In case of having light fittings whose physical characteristics do not allow use of energy saving lamps and luminaires:   * Explanation on the impossibility to substitute lamps and luminaires, e.g.: photographic evidence of the type of lighting installed). |  |  | |
| *Within a maximum of 2 years from the date of the award a new report indicating the total amount of lamps and luminaires suitable to use energy-saving lighting, operating hours and amount of energy-saving lamps and luminaires with energy efficient light lamps and luminaires of at least Class A (in accordance with Annex VI to Commission Delegated Regulation (EU) No 874/2012) shall be provided.* | | | |
| **Criterion 9: Thermoregulation** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Documentation on the thermoregulation system or procedures followed. |  |  | |
| **Criterion 10: Automatic switching off of HVAC and lighting** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| In case of renewing the license:   * Technical specifications from the professional technicians responsible for the installation or maintenance of these systems/devices.   *Note: small accommodations (up to 5 rooms) are exempt.* |  |  | |
| **Criterion 11: Outside heating and air conditioning appliances** | | | |
| *Will be checked during the on-site visit.* | | | |
| **Criterion 12: Procurement of electricity from a renewable electricity supplier** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| If tourist accommodation has contracted an individual electricity tariff:   * List of green electricity suppliers. |  |  | |
| * Electricity contract of the green tariff supplier indicating the nature of the renewable energy source(s) and the percentage of electricity supplied that is from a renewable source. |  |  | |
| If tourist accommodation acquire renewable energy through the unbundled purchase of GOs:   * List of green electricity suppliers. |  |  | |
| * Electricity contract of the regular supplier. |  |  | |
| * Contract of the GOs supplier. |  |  | |
| * Estimation of the percentage of the total electricity consumption covered by the GOs. |  |  | |
| * Declaration from the GOs supplier. |  |  | |
| If no accessible suppliers offering electricity under condition in 12.a and 12.b:   * Documentary evidence of the lack of access to suppliers: list of green electricity suppliers. |  |  | |
| **Criterion 13: Coal and heating oils** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Indication of the nature of energy sources used (*it only applies to tourist accommodations that have an independent heating system*). |  |  | |
| *Will be checked during the on-site visit.* | | | |
| **Criterion 14: Efficient water fittings: Bathroom taps and showers** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| If products are covered for EU Ecolabel in accordance with Decision 2013/250/EC:   * Copy of the EU Ecolabel certificate or packaging label. |  |  | |
| If products are covered for other ISO type I label:   * Copy of the ISO type I label certificate or packaging label indicating the requirements that are like the ones mentioned in the criterion. |  |  | |
| If products are not covered for EU Ecolabel or other ISO type I label:   * Relevant documentation: explanation of how the tourist accommodation fulfils the criterion 14. |  |  | |
| **Criterion 15: Efficient water fittings: Toilets and urinals** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Detailed explanation of how the tourist accommodation fulfils the criterion together with appropriate supporting documentation. |  |  | |
| In case of renewing the license:   * Detailed explanation of how the tourist accommodation fulfils this criterion together with appropriate supporting documentation (e.g. technical information of the installed toilets, details of the calculation of the effective flush). |  |  | |
| If products are covered for EU Ecolabel in accordance with Decision 2013/641/EC:   * Copy of the EU Ecolabel certificate or packaging label. |  |  | |
| If products are covered for other ISO type I label:   * Copy of the ISO type I label certificate or packaging label indicating the requirements that are like the ones mentioned in the criterion. |  |  | |
| **Criterion 16: Reduction in laundry achieved through reuse of towels and bedclothes** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Relevant documentation on the frequency of sheets and towels changes. |  |  | |
| **Criterion 17: Waste prevention: Food service waste reduction plan** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Document procedure which outlines how both food and packaging waste are minimised (*the procedure shall be included with the evaluation report mentioned in Criterion 1. If it has been included in the check list, this requirement is automatically achieve*). |  |  | |
| * Legislation requirements (*if some dose product has to be provided*). |  |  | |
| * Documentation to demonstrate the conditions required in case of exemption: e.g. tack-back declaration from coffee capsules producer, organic and/or fair trade packaging label (*if some dose product has to be provided*). |  |  | |
| *Will be checked during the on-site visit.* | | | |
| **Criterion 18: Waste prevention: Disposable items** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Relevant documentation explaining how the criterion is fulfilled. |  |  | |
| * Legislation or independent quality rating/certification scheme requiring the use of disposal items (*in case of no compliance*). |  |  | |
| *Will be checked during the on-site visit.* | | | |
| **Criterion 19: Waste sorting and sending for recycling** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Indication of the different categories of waste accepted by the local authorities. |  |  | |
| * Relevant contacts with recycling services. |  |  | |
| *Will be checked during the on-site visit.* | | | |
| **Criterion 20: No smoking in common areas** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Documentary evidence: e.g. pictures. |  |  | |
| * Number of guest’s rooms, and number of non-smoking rooms. |  |  | |
| **Criterion 21: Promotion of environmentally preferable means of transport** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Copies of the information material available: e.g. in websites, brochures, etc. |  |  | |
| **Criterion 22: Information appearing on the EU Ecolabel** | | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Explanation on which support the applicant intend to display the logo or sample of the label used. |  |  | |

The following checklist (in green table) summarises the documentation to be provided for each optional criterion. The documentation described below has to be submitted to the Competent Body.

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant’s Checklist for optional criteria | | | |
|  | **Mark when done** | | |
| **If you want to be awarded with optional criteria, please be sure that you are completed the following before submitting to the Competent Body:** | Included | | Does not apply |
| * Sheet *"Declarations- Optional Criteria"* of the Verification form. |  | |  |
| **Criterion 23: EMAS registration, ISO certification of the tourist accommodation** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| If applicant is registered under EMAS:   * EMAS Registration. |  |  | |
| If applicant is certified according to ISO 14001:   * ISO 14001 certificate. |  |  | |
| If applicant is certified according to ISO 50001:   * ISO 50001 certification. |  |  | |
| **Criterion 24: EMAS registration, ISO certification of suppliers** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| If providers are registered under EMAS:   * Evidence that the tourist accommodation main suppliers has an EMAS registration. |  |  | |
| If providers are registered under ISO 14001:   * Evidence that the tourist accommodation main suppliers has an ISO 14001 certification. |  |  | |
| If providers are registered under ISO 50001:   * Evidence that the tourist accommodation main suppliers has an ISO 50001 certification. |  |  | |
| **Criterion 25: Ecolabelled services** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Appropriate evidence of ISO Type I certification. |  |  | |
| **Criterion 26: Environmental and social communication and education** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Detailed explanation of how the tourist accommodation fulfils this criterion. |  |  | |
| * Appropriate supporting documentation including text of the material distributed and the announcements of the entertainment offer, stating where such information is situated in the tourist accommodation. |  |  | |
| **Criterion 27: Consumption monitoring: Energy and water sub-metering** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Detailed explanation of how the tourist accommodation fulfils this criterion. |  |  | |
| * Map showing the places where meters are placed. |  |  | |
| **Criterion 28: Energy efficient space heating and water heating appliances** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Technical specifications from the manufacturer or technicians responsible for installation, sale or maintenance; indicating how the required efficiency is met. |  |  | |
| If a space heater is awarded in accordance with Decision 2014/314/EU:   * Copy of the EU Ecolabel certificate or packaging label. |  |  | |
| If appliances are covered for other ISO type I label:   * Copy of the ISO type I label certificate or packaging label indicating the requirements that are like the ones mentioned in the criterion. |  |  | |
| **Criterion 29: Energy efficient air conditioning and air-based heat pump appliances** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Technical specifications from the manufacturer or the professional technicians responsible for installation, sale and/or maintenance indicating how the required efficiency is met. |  |  | |
| **Criterion 30: Air-based heat pumps up to 100kW heat output** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| If products are covered for EU Ecolabel in accordance with Decision 2007/742/EC:   * Copy of the EU Ecolabel certificate or packaging label. |  |  | |
| If products are covered for other ISO type I label:   * Copy of the ISO type I label certificate or packaging label. |  |  | |
| If products are not covered for EU Ecolabel or other ISO type I label:   * Technical specifications from the manufacturer or the professional technicians responsible for installation, sale or maintenance indicating how the required efficiency is met. |  |  | |
| **Criterion 31: Energy efficient household appliances and lighting** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Documentation indicating the energy class (or Energy Star certificate for category e)) of all appliance for the applicable category purchased before 20 February 2018.   The applicant shall provide a copy of the EN ISO 14024 type I ecolabel certificate of all relevant appliances or documentation demonstrating compliance with the energy class requirements, (such as an invoices, technical fiches and manufacturer declarations), of all appliances for the applicable category purchased after 20 February 2018. |  |  | |
| **Criterion 32: Heat recovery** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Documentation on the heat recovery systems: e.g. copy of the project of the heat recovery systems in place, description from a technician, etc. |  |  | |
| **Criterion 33: Thermoregulation and window insulation** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Relevant documentation on the thermoregulatory systems or procedures followed to set the designated temperature ranger and/or windows pictures. |  |  | |
| * Expert declaration (*if applicable*). |  |  | |
| **Criterion 34: Automatic switch off appliances/devices** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Technical specifications from the professional technicians responsible for the installation or maintenance of these systems/devices. |  |  | |
| **Criterion 35: District heating/cooling and cooling from cogeneration** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Documentation on the district heating system and/or the cooling system by means of cogeneration. |  |  | |
| **Criterion 36: Electric hand driers with proximity sensor** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Appropriate supporting documentation of how fulfils this criterion. |  |  | |
| If products are covered for an ISO type I label:   * ISO type I certificate or packaging label. |  |  | |
| **Criterion 37: Space heater emissions** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| If products are covered for EU Ecolabel in accordance with Decision 2014/314/EC:   * Copy of the EU Ecolabel certificate or packaging label. |  |  | |
| If products are covered for other ISO type I label:   * Copy of the ISO type I label certificate or packaging label. |  |  | |
| If products are not covered for EU Ecolabel or other ISO type I label:   * Technical specifications from the manufacturer or the professional technicians responsible for installation, sale or maintenance indicating how the required efficiency is met. |  |  | |
| **Criterion 38: Procurement of electricity from a renewable electricity supplier** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Declaration from (or the contract with) the electricity supplier(s) indicating the nature of the renewable energy source(s) and the percentage supplied from RES. |  |  | |
| If tourist accommodation has contracted an individual electricity tariff:   * List of green electricity suppliers. |  |  | |
| * Electricity contract of the green tariff supplier indicating the nature of the renewable energy source(s). |  |  | |
| If tourist accommodation has additionally certified the energy source with an environmental electricity label:   * Third party certified environmental label. |  |  | |
| If tourist accommodation acquire renewable energy through the unbundled purchase of GOs:   * Electricity contract of the regular supplier. |  |  | |
| * Contract of the GOs supplier. |  |  | |
| * Declarations from the guarantees of origin supplier showing compliance with conditions mentioned in criterion 12.a). |  |  | |
| * Estimation of the percentage of the total electricity consumption covered by the GOs. |  |  | |
| * Third party certified environmental label. |  |  | |
| **Criterion 39: On site self-generation of electricity through renewable energy sources** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Documentation on the renewable power system and data on its actual output. |  |  | |
| If local biomass is used:   * Evidence of the local availability of biomass (e.g. biomass supplier contract). |  |  | |
| If hydroelectric system is used:   * Valid permit/authorisation/concession in line with applicable national laws and regulations. |  |  | |
| **Criterion 40: Heating energy from renewable energy sources** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Data on energy consumed. |  |  | |
| * Documentation showing that at least 70% or 100% of this energy comes from renewable energy sources. |  |  | |
| *Will be checked during the on-site visit.* | | | |
| **Criterion 41: Swimming pool heating** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Data on the energy consumed in heating swimming pool water. |  |  | |
| * Documentation showing the amount of energy used that comes from renewable energy sources. |  |  | |
| **Criterion 42: Efficient water fittings: bathrooms taps and showers** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Relevant documentation, including an explanation on how the tourist accommodation fulfils the criterion. |  |  | |
| If products are covered for EU Ecolabel in accordance with Decision 2013/250/EC:   * Copy of the EU Ecolabel certificate or packaging label. |  |  | |
| If products are covered for other ISO type I label:   * Copy of the ISO type I label certificate or packaging label. |  |  | |
| **Criterion 43: Efficient water fittings: toilets and urinals** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Detailed explanation of how the tourist accommodation fulfils this criterion, together with appropriate supporting documentation (e.g pictures). |  |  | |
| If products are covered for EU Ecolabel in accordance with Decision 2013/641/EC:   * Copy of the EU Ecolabel certificate or packaging label. |  |  | |
| If products are covered for other ISO type I label:   * Copy of the ISO type I label certificate or packaging label. |  |  | |
| **Criterion 44: Dishwasher water consumption** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Technical specifications from the manufacturer or the professional technicians responsible for installation, sale or maintenance of the dishwashers.   *Note: The criterion only applies to household dishwashers covered by the Commission Regulation (EU) No 1016/2010.* |  |  | |
| **Criterion 45: Washing machine water consumption** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Technical specifications from the manufacturer or the professional technicians responsible for installation, sale or maintenance of the washing machine.   *Note: The criterion only applies to household washing machines covered by the Commission Regulation (EU) No 1015/2010.* |  |  | |
| **Criterion 46: Indications on water hardness** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Relevant documentation showing how the guest is informed. |  |  | |
| * Relevant information on the automatic dosage systems used. |  |  | |
| **Criterion 47: Optimised pool management** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Detailed explanation of how the tourist accommodation fulfils this criterion, together with appropriate supporting documentation: e.g. photographs showing covers, automatic dosage systems or type of pool, documented procedure to use the automatic dosage systems. |  |  | |
| **Criterion 48: Rainwater and grey water recycling** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * A detailed explanation of how the tourist accommodation fulfils this criterion. |  |  | |
| * Photographs showing alternative water distribution systems. |  |  | |
| * Appropriate assurances that the sanitary and drinking water supply is kept entirely separate. |  |  | |
| **Criterion 49: Efficient irrigation** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Detailed explanation of how the tourist accommodation fulfils this criterion. |  |  | |
| * Appropriate supporting documentation including details of the documented system/procedure for watering or photographs showing the automatic watering systems. |  |  | |
| **Criterion 50: Native or non-invasive alien species used in outdoor planting** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Relevant specification of how the tourist accommodation fulfils this criterion. |  |  | |
| * Appropriate supporting documentation by an expert. |  |  | |
| **Criterion 51: Paper products** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Data and documentation (including relevant invoices) indicating the quantities of such products used and the quantities that have an eco-label. |  |  | |
| If converted paper products are awarded EU Ecolabel CD 2014/256/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| If printed paper products are awarded EU Ecolabel CD 2012/481/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| If copying and graphic paper products are awarded EU Ecolabel CD 2011/332/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| If tissue paper products are awarded EU Ecolabel CD 2009/568/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| **Criterion 52: Durable goods** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Data and documentation indicating the quantities of such products owned and the quantities that have an eco-label. |  |  | |
| If textile products are awarded EU Ecolabel CD 2014/350/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| If televisions are awarded EU Ecolabel CD 2009/300/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| If bed mattresses are awarded EU Ecolabel CD 2014/391/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| If hard coverings are awarded EU Ecolabel CD 2009/607/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| If wooden furniture and wooden floor covering are awarded EU Ecolabel CD 2017/176/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| **Criterion 53: Beverages provision** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * A detailed explanation on how the criterion is fulfilled and supporting documentation if relevant(*if relevant*). |  |  | |
| **Criterion 54: Detergents and toiletries procurement** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Data and documentation indicating the quantities of such products owned and the quantities that have an eco-label. |  |  | |
| If hand dishwashing detergents are awarded EU Ecolabel CD 2011/382/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| If detergents for dishwashers are awarded EU Ecolabel CD 2011/263/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| If laundry detergents are awarded EU Ecolabel CD 2011/264/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| If cleaners and sanitary cleaners are awarded EU Ecolabel CD 2011/383/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| If rinse-off cosmetic products are awarded EU Ecolabel CD 2014/893/EU or other ISO type I label:   * EU Ecolabel certificate or packaging label. |  |  | |
| * ISO type I certificate or packaging label. |  |  | |
| **Criterion 55: Minimisation of the use of cleaning products** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Detailed explanation on how the criterion is fulfilled and other supporting documentation (*if relevant*). |  |  | |
| **Criterion 56: De-icing** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Detailed explanation on how the tourist accommodation fulfils this criterion, together with appropriate supporting documentation (*if relevant*). |  |  | |
| If ISO type I label products are used:   * ISO type I certificate or packaging label. |  |  | |
| **Criterion 57: Used textiles and furniture** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Detailed explanation on how the tourist accommodation fulfils this criterion, together with appropriate supporting documentation: e.g. written procedure including end user contact details, receipts and record of goods previously reused or donated. |  |  | |
| **Criterion 58: Composting** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Detailed explanation on how the criterion is fulfilled and other supporting documentation (*if relevant*). |  |  | |
| **Criterion 59: Waste water treatment** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Appropriate supporting documentation: e.g. photographs for requirements. |  |  | |
| * Declaration of compliance, together with technical specification from the professional technicians responsible for the manufacture, sale or maintenance of the wastewater system. |  |  | |
| **Criterion 60: No smoking in rooms** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Declaration of compliance and documentary evidence: e.g. pictures of the signs displayed inside the rooms or rental accommodations. |  |  | |
| **Criterion 61: Social Policy** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Copy of the written social policy duly signed by staff and self-declaration explaining how the requirements are met. |  |  | |
| **Criterion 62: Maintenance vehicle** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Explanation on how the tourist accommodation fulfils this criterion, together with appropriate supporting documentation. |  |  | |
| **Criterion 63: Environmentally preferable means of transport offer** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Explanation on how the tourist accommodation fulfils this criterion together with appropriate supporting documentation. |  |  | |
| * Any information to be provided to guest. |  |  | |
| **Criterion 64: Unsealed surfaces** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Explanation on how the tourist accommodation fulfils this criterion, together with appropriate supporting documentation. |  |  | |
| **Criterion 65: Local and organic products** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Appropriate supporting documentation, e.g.: bills and invoices from supplier, information on supplier location, copies of the menus served in the food service…). |  |  | |
| If products are awarded in accordance with Regulation No 834/2007/EC:   * Copy of the product certificate or packaging label. |  |  | |
| If organic products are awarded by some labelling schemes:   * Certificate |  |  | |
| **Criterion 66: Pesticide avoidance** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Detailed explanation of how the tourist accommodation avoids the pests and manages the outside areas. |  |  | |
| *Will be checked during the on-site visit.* | | | |
| **Criterion 67: Additional environmental and social actions** | **Score:** | | |
| **Documents to be submitted to the Competent Body:** | Included | Does not apply | |
| * Declaration of compliance with this criterion, together with a full description (including documented environmental or social benefits associated to the actions) of each additional action the applicant wishes to be taken into account. |  |  | |