



EUROPEAN COMMISSION  
DIRECTORATE-GENERAL  
ENVIRONMENT  
Directorate C – Zero Pollution  
ENV.C.3 – Clean Air and Urban Policy

Brussels  
ENV.C.3/AAM

## PROTECTION OF YOUR PERSONAL DATA

**Processing operation:** Management of subscriptions to receive information on Green Cities (including the European Green Capital and Green Leaf Awards, and the Green City Accord)

**Controller:**

European Commission  
Directorate-General for the Environment  
Directorate C – Zero Pollution  
Unit C.3 – Clean Air and Urban Policy

**Processors:**

Ramboll Management Consulting SA  
Square de Meeûs 35  
1000 Brussels, Belgium

Phrenos SRL  
Avenue des Arts 9Bis  
1040 Brussels, Belgium

**Record reference:** *DPR-EC-03928*

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## 1. Introduction

The European Commission (hereafter ‘the Commission’) is committed to protect your personal data and to respect your privacy.

The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) (hereafter ‘the Regulation’) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

This privacy statement concerns the processing operation **Management of subscriptions to receive information on Green Cities (including the European Green Capital and Green Leaf awards, and the Green City Accord)**, undertaken by the **European Commission, Directorate-General for the Environment, Unit C.3 Clean Air and Urban Policy** as presented below.

The processors of the personal data for the purpose of the operation described in the present privacy statement are **Ramboll Management Consulting SA** established in Square de Meeûs 35, B-1000 Brussels, Belgium, and **Phrenos SRL** established in Avenue des Arts 9Bis, B-1040 Brussels, Belgium (hereinafter ‘the processors’).

## 2. Why and how do we process your personal data?

Purpose of the processing operation: The controller collects and further processes your personal data so that you can receive information that you have requested on important developments, activities, events, initiatives or thematic issues in the area of (a) service(s) of the European Commission, in particular through articles, reports, interviews, newsletters as well as visual content.

Your personal data will not be used for an automated decision-making including profiling.

## 3. On what legal grounds do we process your personal data?

You have subscribed to receive the information on important developments, activities, events, initiatives or thematic issues in the area of a service of the European Commission.

We process your personal data, because you have given your consent to the processing of your personal data for the purpose of receiving the requested information.

Your consent for these services can be withdrawn at any time.

For unsubscribing from the newsletter, you may click on the [unsubscribe button](#) or send an e-mail to [info@europeangreencapital.eu](mailto:info@europeangreencapital.eu), to [contact@greencityaccord.eu](mailto:contact@greencityaccord.eu) or to [ENV-urban@ec.europa.eu](mailto:ENV-urban@ec.europa.eu)

#### **4. Which personal data do we collect and further process?**

In order to carry out this processing operation, the processors collect the following categories of personal data:

- Your name and surname,
- Your city and country of residence,
- Your e-mail address,
- The name of your organisation.

#### **5. How do we protect and safeguard your personal data?**

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the Commission or the processors till the end of their contract. All processing operations are carried out pursuant to [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

The Commission's processors (contractors) are bound by a specific contractual clause for any processing operations of your personal data on behalf of the Commission. The processors have to put in place appropriate technical and organisational measures to ensure the level of security, required by the Commission.

#### **6. Who has access to your personal data and to whom is it disclosed?**

Access to your personal data is provided to the Commission staff responsible for carrying out this *processing operation* and to authorised staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Where necessary, we may also share your information with the external contractors **Ramboll SA** and **Phrenos SRL** for the purposes to assist in the management of subscriptions to receive information.

Please note that pursuant to Article 3(13) of Regulation (EU) 2018/1725 public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The further processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

## **7. What are your rights and how can you exercise them?**

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a), on grounds relating to your particular situation.

You have consented to provide your personal data to the controller for the present processing operation. You can withdraw your consent at any time by notifying the Data Controller. The specific privacy statement will explain how consent can be withdrawn. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 8 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 9 below) in your request.

## **8. Contact information**

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller at.

European Commission, Directorate-General for the Environment, Directorate C – Zero Pollution, Unit C.3 – Clean Air and Urban Policy at [ENV-Urban@ec.europa.eu](mailto:ENV-Urban@ec.europa.eu)

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

## **9. Where to find more detailed information?**

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: DPR-EC-03928.